



## Check list for files after Will Clinic

- Will signed – original back to client
- Copy of signed will scanned or copied
- EPOA signed – original back to client
- Copy of signed EPOA scanned or copied
- EPOA – pre signing file noted (capacity checking)
- Will – file note of signing completed
- With client completed after signing of will and EPOA checklist
- Scanned in copy of client completed checklist