



Moving out

If you want to end your lease, you need to tell the landlord in writing. You will need to fill out a Form 13 – Notice of Intention to Leave and give it to the landlord or the agent. This form can be found on the RTA's website.

The Form 13 needs to include:

- the address of the property
- when you want your lease to end and when you will be moving out
- why you want to end the lease
- the signature of everyone who lives at the property.



The date you want your lease to end must be at least 2 weeks after the date you give the Form 13 to your landlord.

You can move out before that date, but you will have to pay rent until the date the lease ends (meaning, you will have to pay rent until 2 weeks after the date of the Form 13).

For example, if you give the landlord a Form 13 on 1 September 2023, then the lease cannot end before 2 weeks after that, which would be 15 September 2023. This means you would still have to pay rent until 15 September 2023.

The landlord cannot refuse to accept your notice of intention to leave.

You might be charged a **fee** for ending your lease early.

If you didn't pay rent or you have damaged the property, the landlord can keep some or all of the amount of the **bond** or **security deposit** that you paid at the start of your lease. Otherwise you should generally be able to get your entire bond back.

If you don't agree with the amount the landlord wants to return to you, you should fill out a bond refund request form on the RTA's website on the last day of your lease. You will need to enter your bond number when completing this form.

You can contact your local tenancy advice service for information on the dispute resolution process.

When moving out, you will also need to fill out an exit condition report and give a copy to the landlord.

Create a visual record by taking photos and/or videos of everything on the day you move out.

WHERE TO GET HELP



YFS Legal

Phone: (07) 3826 1599

Email: legal@yfs.org.au Web: www.yfs.org.au/yfs-legal

The Residential Tenancies Authority Queensland

Phone: 1300 366 311

Web: <https://www.rta.qld.gov.au/>

The Queensland Statewide Tenant Advice and Referral Service (QSTARS)

Phone: 1300 744 263

Web: <https://qstars.org.au/>

This Centre is accredited by



- This is general information only.
- It is not intended to give individual legal advice.
- Each person should seek independent legal advice relating to their special circumstances.
- We do not accept responsibility for any loss or damage caused to anyone who relies on the information in this info sheet.



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